



# Pay Per Use

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Trader

User Manual

Prepared by Dagang Net Technologies Sdn Bhd  
Version 1.0

## Statement of Confidentiality

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## Revision History

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## Abbreviation

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Abbreviation	Definition
DNT	Dagang Net Technologies Sdn Bhd
ePCO	Electronic Preferential Certificate of Origin
OGA	Other Government Agencies
SMK	Sistem Maklumat Kastam
PPU	Pay Per Use
CO	Certificate of Origin
CA	Cost Analysis
FA	Forwarding Agent
IP	Import Permit

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## Section 1. Introduction

### 1.1. What is ePCO System?

The Electronic Preferential Certificate of Origin (ePCO) is a web based Certificate of Origin application and approval system. It is an online document that certifies the country of origin of a product. The ePCO is intended solely to prove the origin of goods in order to satisfy customs or trade requirements. It can be used also as supporting documents for the issuance of corresponding Certificate of Origin by another authorised party. It also provides other functions to users such as:

- Online application of Cost Analysis and Preferential Certificate of Origin Forms
- Online approval by authorized party
- Online enquiry of application status

### 1.2. What is Pay Per Use (PPU)?

Pay Per Use (PPU) is Dagang Net's new billing mode in addition to existing postpaid billing mode to Customers. By subscribing to PPU, customers are able to pay Dagang Net's related charges and fee for application done in the system straight away once the application is in payment status.

### 1.3. How does ePCO System Benefit Me?

- Reduces Turnaround time – faster processing time
- It's convenient – ePCO is accessible from any computer that is connected to the internet.
- Ease of Use – user friendly even for non-PC savvy
- Multi Tasking – access to various value-added services.

### 1.4. System Requirements?

ePCO is a web-based system and it has been certified to work well with below browser:

- Chrome Version 35 above
- Internet Explorer 9 and above
- Mozilla Firefox 29 and above

### 1.5. Who Should Read This Publication?

This user manual is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for;

- i. Trader / Manufacturer



## 1.6. About This Document

This publication is to provide an overview on how a Trader officer can create new, view, update an application, make payment and deeper understand on the system with step by step helps.

## 1.7. Support Information

Should there be any issues arising from the use of the system, please contact Dagang Net's Careline;

Call our CARELINE at **1300 133 133**

or email to [careline@dagangnet.com](mailto:careline@dagangnet.com)

*CARELINE is available 24 hours daily, including public holidays*

## Section 2. Getting Started

### 2.1. System Access

ePCO system is accessible via:

<http://newepco.dagangnet.com.my/dnex/login/>

Please follow the steps in the images below to access the system.

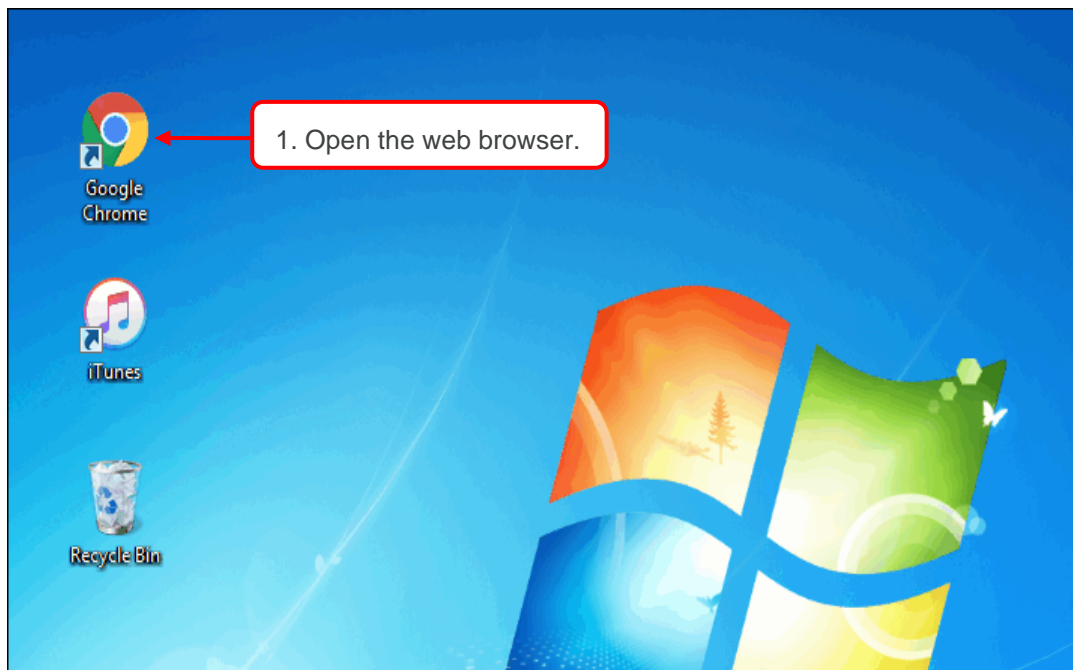


Figure 1



Figure 2

URL address: <http://newepco.dagangnet.com.my/dnex/login/>



## 2.2. Log In

HOME ABOUT USING EPCO SYSTEM REQUIREMENT CONTACT INFORMATION FAQ

### Welcome to ePCO

The Electronic Preferential Certificate of Origin (ePCO) is a web-based Certificate of Origin application and approval system. It is an online document that certifies the country of origin of a particular product. The ePCO is intended solely to prove the origin of goods in order to satisfy customs or trade requirements. It can be used also as supporting documents for the issuance of corresponding Certificate of Origin by another authorized party. It provides other functions to users such as:

- ✓ Online application of Cost Analysis and Preferential Certificate of Origin forms
- ✓ Online approval by authorized party (i.e. Ministry of International Trade and Industry-MITI)
- ✓ Online enquiry of application status

### Quick Link

[Dagang Net](#) [myTRADELINK](#) [Customs MITI](#)

### User Login

USERNAME

PASSWORD

[Sign In](#)

This application has been certified to work well using

### Announcement

18-Dec-2013  
[LIVE IMPLEMENTATION OF TWO \(2\) SCHEMES UNDER NEW ePCO!](#)

21-Nov-2013  
[CLOSING DATE AND TIME GSP SUBMISSION 31 DEC 2013](#)

31-Oct-2013  
[TERMINATION & VALIDTY OF THE GENERALIZED SYSTEM OF PREFERENCES \(GSP\), 1 JANUARY 2014](#)

10-Oct-2013  
[FORM D NEW CHANGES](#)

Figure 3

## 2.3. Sign out

myTRADELINK NSW

ePCO Transactions Setting

### CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

LISTING

No.	View Details	Application ID	Scheme	Application Type	Application Case
1	<a href="#">View</a>	MITTI022020000263	MICECA	Certificate of Origin	NORMAL
2	<a href="#">View</a>	MITTI022020000262	GSP	Cost Analysis	NORMAL
3	<a href="#">View</a>	MITTI022020000235	MPCEPA	Certificate of Origin	NORMAL
4	<a href="#">View</a>	MITTI022020000197	MJEPA	Certificate of Origin	NORMAL
5	<a href="#">View</a>	MITTI022020000164	MPCEPA	Certificate of Origin	NORMAL
6	<a href="#">View</a>	MITTI022020000156	MICECA	Cost Analysis	NORMAL
7	<a href="#">View</a>	MITTI022020000141	MICECA	Additional Brand / Model	NORMAL
8	<a href="#">View</a>	MITTI022020000086	GSP	Certificate of Origin	NORMAL
9	<a href="#">View</a>	MITTI022020000066	ATIGA	Cost Analysis	NORMAL
10	<a href="#">View</a>	MITTI022020000065	ATIGA	Cost Analysis	NORMAL

abc12-user  
TEST1\_01  
USER

English

SIGN OUT

1. Click here to view Company Info & Status

2. Then click here to sign out

Figure 4

## Section 3. Listing

This section shows the steps to search and view application in the system.

### 3.1. Search and View Application

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

LISTING

NEW

1. Click on this tab to view search details

No.	Type	Application Case	Application Date	Trader Code	Company Name	Ap
1	Certificate of Origin	NORMAL	18-Feb-2020 15:47:31	TEST1	XX	18
2	Cost Analysis	NORMAL	18-Feb-2020 15:45:51	TEST1	XX	18
3	Certificate of Origin	NORMAL	13-Feb-2020 16:05:42	TEST1	XX	13
4	Certificate of Origin	NORMAL	12-Feb-2020 09:53:46	TEST1	XX	12
5	Certificate of Origin	THIRD COUNTRY		TEST1	XX	
6	Cost Analysis	NORMAL		TEST1	XX	
7	Additional Brand / Model	NORMAL		TEST1	XX	
8	Certificate of Origin	NORMAL		TEST1	XX	
9	Cost Analysis	NORMAL		TEST1	XX	
10	Cost Analysis	NORMAL		TEST1	XX	

Figure 5

CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type: Please select  
Scheme: Please select  
Application Case: Please select  
Status: Please select

Company Name:   
Application ID:   
Application Date (From):   
Application Date (To):

Reference No.:   
Endorsement No.:   
Approved Date (From):   
Approved Date (To):

Prepared Date (From):   
Prepared Date (To):

RESET SEARCH

2. Enter criteria to search as required

3. Then, click on Search

LISTING

No.	View Details	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Company Name	Ap
1	<a href="#">View</a>	MITTI022020000263	MICECA	Certificate of Origin	NORMAL	18-Feb-2020 15:47:31	TEST1	XX	18
2	<a href="#">View</a>	MITTI022020000262	GSP	Cost Analysis	NORMAL	18-Feb-2020 15:45:51	TEST1	XX	18
3	<a href="#">View</a>	MITTI022020000235	MPCEPA	Certificate of Origin	NORMAL	13-Feb-2020 16:05:42	TEST1	XX	13
4	<a href="#">View</a>	MITTI022020000197	MJEPA	Certificate of Origin	NORMAL	12-Feb-2020 09:53:46	TEST1	XX	12

Figure 6

### CA / CAA / CO Transaction

PLEASE CLICK HERE TO SEARCH

Application Type:  Scheme:  Application Case:  Status:

Company Name:  Application ID:  Ap:

Reference No.:  Endorsement No.:  Ap:

Prepared Date (From):  Prepared Date (To):

RESET SEARCH

4. Search result listed in this table.

5. Click on this button to view details of this application.

No.	View Details	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Company Name	Ap
1	<a href="#">View</a>	MITTI022020000263	MICECA	Certificate of Origin	NORMAL	18-Feb-2020 15:47:31	TEST1	XX	18
2	<a href="#">View</a>	MITTI022020000262	GSP	Cost Analysis	NORMAL	18-Feb-2020 15:45:51	TEST1	XX	18
3	<a href="#">View</a>	MITTI022020000235	MPCEPA	Certificate of Origin	NORMAL	13-Feb-2020 16:05:42	TEST1	XX	13
4	<a href="#">View</a>	MITTI022020000197	MJEPA	Certificate of Origin	NORMAL	12-Feb-2020 09:53:46	TEST1	XX	12

Figure 7

### Certificate of Origin- MICECA [ MITTI022020000263 ]

BACK TO MAIN

6. Application details

Company Details

ROC / ROB No.:  Company Name:  Billing Mode:

Company Address

Postcode:  City:  State:  Country:

Telephone No. (Mobile):  Telephone No. (Office):  Fax No.:  Email:

Trader Reference No.:

Letter of Credit (L/C) Address

Company Name:

Company Address:

Figure 8

## Section 4. New Application

### 4.1. Create New

**CA / CAA / CO Transaction**

PLEASE CLICK HERE TO SEARCH

Application Type: Please select  
Scheme: Please select  
Application Case: Please select  
Status: Please select

Company Name:   
Application ID:   
Application Date (From):   
Application Date (To):

Reference No.:   
Endorsement No.:   
Approved Date (From):   
Approved Date (To):

Prepared Date (From):   
Prepared Date (To):

1. Click New to create new application.

LISTING

No.	View Details	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Company Name	Ap
1	<a href="#">View</a>	MITTI022020000263	MICECA	Certificate of Origin	NORMAL	18-Feb-2020 15:47:31	TEST1	XX	18
2	<a href="#">View</a>	MITTI022020000262	GSP	Cost Analysis	NORMAL	18-Feb-2020 15:45:51	TEST1	XX	18
3	<a href="#">View</a>	MITTI022020000235	MPCEPA	Certificate of Origin	NORMAL	13-Feb-2020 16:05:42	TEST1	XX	13
4	<a href="#">View</a>	MITTI022020000197	MJEPA	Certificate of Origin	NORMAL	12-Feb-2020 09:53:46	TEST1	XX	12

Figure 9

**CA / CAA / CO Transaction**

PLEASE CLICK HERE TO SEARCH

LISTING

Application Type: Please select  
Scheme: Please select

SUBMIT

2. Select the Application Type

3. Then, click here to create new application.

No.	View Details	Application ID	Scheme	Application Type	Application Case	Application Date	Trader Code	Company Name	Ap
1	<a href="#">View</a>	MITTI022020000263	MICECA	Certificate of Origin	NORMAL	18-F			
2	<a href="#">View</a>	MITTI022020000262	GSP	Cost Analysis	NORMAL	18-F			
3	<a href="#">View</a>	MITTI022020000235	MPCEPA	Certificate of Origin	NORMAL	13-F			
4	<a href="#">View</a>	MITTI022020000197	MJEPA	Certificate of Origin	NORMAL	12-Feb-2020 09:53:46	TEST1	XX	12

Figure 10

## 4.2. Company Details

Once new application is created, the application page will be displayed. Please fill up all details.

**Certificate of Origin- ATIGA [ MITTI03202000020 ]**

BACK TO MAIN

**Company Details**

ROC / ROB No. TEST1 Company Name XX Billing Mode PAY PER-USE

Company Address

1. \* Click this button to select registered details from the list.

Postcode 59200 City KUALA LUMPUR State W. PERSEKUTUAN Country Malaysia

Telephone No. (Mobile) Telephone No. (Office) 121-21212121 Fax No. Email busna@dagangnet.com

Trader Reference No.

Letter of Credit (L/C) Address

Company Name

Company Address

2. Fill up other details

**Finished Product**

Figure 11

\*Note: Follow these steps for all details with  button.

### 4.2.1. Finished Product

**Finished Product**

Unit of Measurement (UOM) Choose a UOM Other FOB (Foreign Currency) Choose a Country New

1. Add UOM and FOB here

No.	View Details	Finished Product ID	CA Ref.	CA Expiry Date	Tariff	Tracer
-----	--------------	---------------------	---------	----------------	--------	--------

2. Click here to add finished product

Note : 1 application can only have 10 finished products added

Figure 12



Finished Product
⌵

Back
Finished Product
Raw Material

Effective 1 Jan 2014, only products with Origin Criterion related to RVC when RVC is applied, is mandatory to provide FOB value on Form D

CHOOSE FROM APPROVED FINISHED PRODUCT

3. Click here to select from approved finish product, or manually fill in the required details.

---

**Tariff Code**

**Tariff UOM**

**Finished Product Ref ID**

**Tariff Description**

**Origin Criteria**

**Brand / Model**

**Approved Importing Country**

**Applied Importing Country**



---

**Manufacturer ROB / ROC No.**

**Manufacturer**

**Address**

**Postcode**

**City**

**State**

**Country**

**Contact Person**

**Email**

**Telephone No.**

**Fax No.**

**Manufacturer License Issuing Authority**

**Manufacturer License No**

**Manufacturer License Expiry Date**

---

**Product Detail**

**Importing Country - HS Code**

**Total FOB Value (MYR)**

**Total Price**

**Other FOB (Foreign Currency)**

**Unit of Measurement (UOM)**

Total Price : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.

SAVE

Figure 13

Finished Product

Effective 1 Jan 2014, only products with Origin Criterion related to RVC when RVC is applied

4. Search for finished product here

No.	View Details	Finished Product ID	CA Ref	Tariff Code	Tariff Desc	Brand / Model	Effective Date	Ex
1	<input type="button" value="Select"/>	CPT-CCN-FP-200210-000001	MITT1022020000064	0101210000	--Pure-bred breeding animals	MODEL 01	10-Feb-2020	09
2	<input type="button" value="Select"/>	CPT-CCN-FP-200210-000002	MITT1022020000064	0101210000	--Pure-bred breeding animals	BRAND 02	10-Feb-2020	09
3	<input type="button" value="Select"/>	CPT-CCN-FP-200210-000003	MITT1022020000064	0101210000	--Pure-bred breeding animals	MODEL 01	11-Feb-2020	10

5. Click on this button to select and add

Figure 14

**Finished Product**

Effective 1 Jan 2014, only products with Origin Criterion related to RVC when RVC is applied, is mandatory to provide FOB value on Form D

**CHOOSE FROM APPROVED FINISHED PRODUCT**

Tariff Code: 
 Tariff UOM:

Finished Product Ref ID:

Tariff Description:

Origin Criteria:

Brand / Model:

**Approved Importing Country**

**Applied Importing Country**

Manufacturer ROB / ROC No.: 
 Manufacturer:

**Address**

Postcode: 
 City: 
 State: 
 Country:

Contact Person: 
 Email:

Telephone No.: 
 Fax No.:

Manufacturer License Issuing Authority: 
 Manufacturer License Expiry Date:

**Product Detail**

Importing Country - HS Code: 
 Total FOB Value (MYR): 
 Total Price:

Other FOB (Foreign Currency): 
 Unit of Measurement (UOM):

Total Price : Leave the field blank. System will auto calculate Total Price Value and continue by filling up the Package Details.

Figure 15



**Certificate of Origin- ATIGA [ MITTI032020000113 ]**

[BACK TO MAIN](#)

**Finished Product**

[Back](#) [Finished Product](#) [Raw Material](#)

*Effective 1-Jan 2014, only products with Origin Criterion when RVC is applied, is mandatory to provide FOB value on Form D*

Tariff Code: 0101210000      Tariff UOM: KGM - KILOGRAM

Finished Product Ref ID: CPT-CCN-FP-200210-000001

Tariff Description: --Pure-bred breeding animals

Origin Criteria: Regional Value Content

Brand / Model: MODEL 01

Approved Importing Country: BRUNEI, INDONESIA, CAMBODIA, LAOS, MYANMAR, PHILIPPINES, SINGAPORE, THAILAND, VIETNAM

Applied Importing Country: BRUNEI, INDONESIA, CAMBODIA, LAOS, MYANMAR, PHILIPPINES, SINGAPORE, THAILAND, VIETNAM

Manufacturer ROB / ROC No.: MEWAH01      Manufacturer: MEWAH SDN BHD

Address: TOWER 3 AVENUE 5, NO.8 JALAN KERINCHI, THE HORIZON BANGSAR SOUTH

Postcode: 59200      City: BINTULU      State: SARAWAK      Country: SINGAPORE

Contact Person: ASMARINA      Email: asmarina@dagangnet.com

Telephone No.: 019-9016023      Fax No.: 0123456789

Manufacturer License Issuing Authority: CUSTOMS      Manufacturer License No.: license01      Manufacturer License Expiry Date: 10-Feb-2020

**Product Detail**

Importing Country - HS Code: 121221

Other FOB (Foreign Currency): AUD - AUDOLLAR

*Total Price : Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.*

**Packaging**

Kind of Package: *\* Please select an option*

Number of Package: *\* This field is required \* Not a valid integer*      *\* This field is required \* Decimal Value e.g 123456789.12345*      *\* This field is required \* Decimal Value e.g 1,234,567.8, 1234*

Mark of Package: *\* This field is required*      *\* This field is required*

**Invoice**

Please note that the invoice number and date would be made as the mandatory information in Box 10 of the Form D for each of the item declared in Box 7(Form D) as each item qualifies in its own right.

[Add More Invoice](#)

[SAVE](#)

Figure 16

AUD - AUDOLLAR AA - 100KG

**Total Price :** Leave the field blank. System will auto calculate Total Price Value from additions of FOB Value at Package Details. Proceed by clicking Save and continue by filling up the Package Details.

**Packaging**

Kind of Package: 1W - DRUM,WOODEN \* Please select an option

Number of Package: 10 Gross Weight or Quantity: 100 Other FOB Value: 1,111

Mark of Package: pack1111 Description of Goods: xxxxxxxx

**Invoice**

Please note that the invoice number and date would be made as the mandatory information in Box 10 of the Form D for each of the item declared in Box 7(Form D) as each item qualifies in its own right.

11. Click here to add invoice

Add More Invoice

SAVE

Figure 17

**Packaging**

Kind of Package: 4C - BOX,NATURAL WOOD

Number of Package: 100 Gross Weight or Quantity: 100 Other FOB Value: 10,000

Mark of Package: pack 1 Description of Goods: goods 1

**Invoice**

Please note that the invoice number and date would be made as the mandatory information in Box 10 of the Form D for each of the item declared in Box 7(Form D) as each item qualifies in its own right.

Invoice Number\*(Mandatory): 12313 Invoice Date\*(Mandatory): 21-Mar-2020 DELETE

12. Add Invoice number and date

13. Click here to save

SAVE

Figure 18

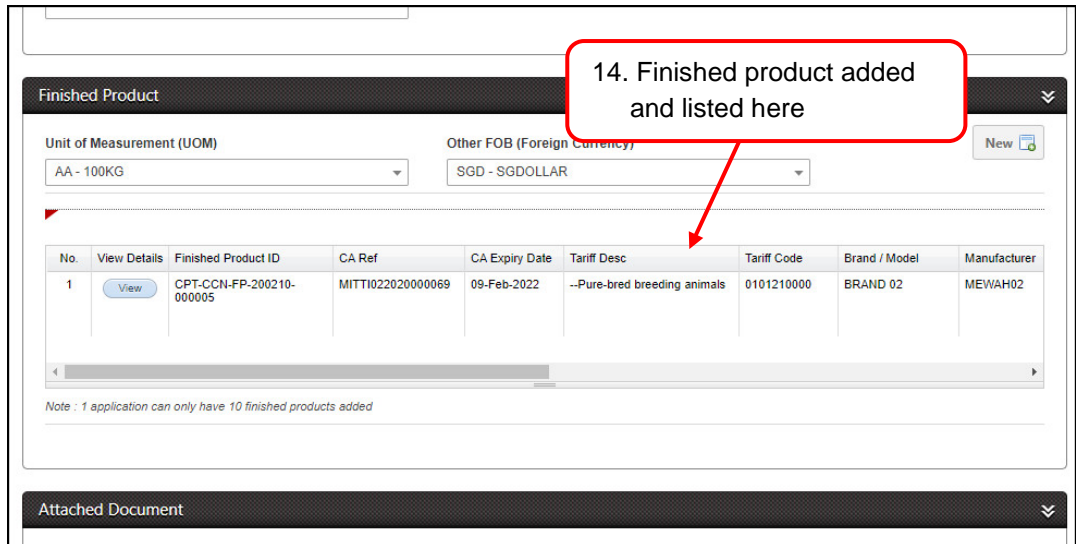


Figure 19

#### 4.2.2. Attached Document

This system supported attachments with file extension of .gif, .jpg, .tif, .pdf, .doc, docx, .xls, and .xlsx only. The maximum size allowed for upload is 2 MB.

Please make sure that documents are uploaded on below sequence;

- i. Invoice
- ii. Bill of Lading or airway Bill
- iii. Customs Declaration Form (K2)
- iv. Other additional documents



Figure 20

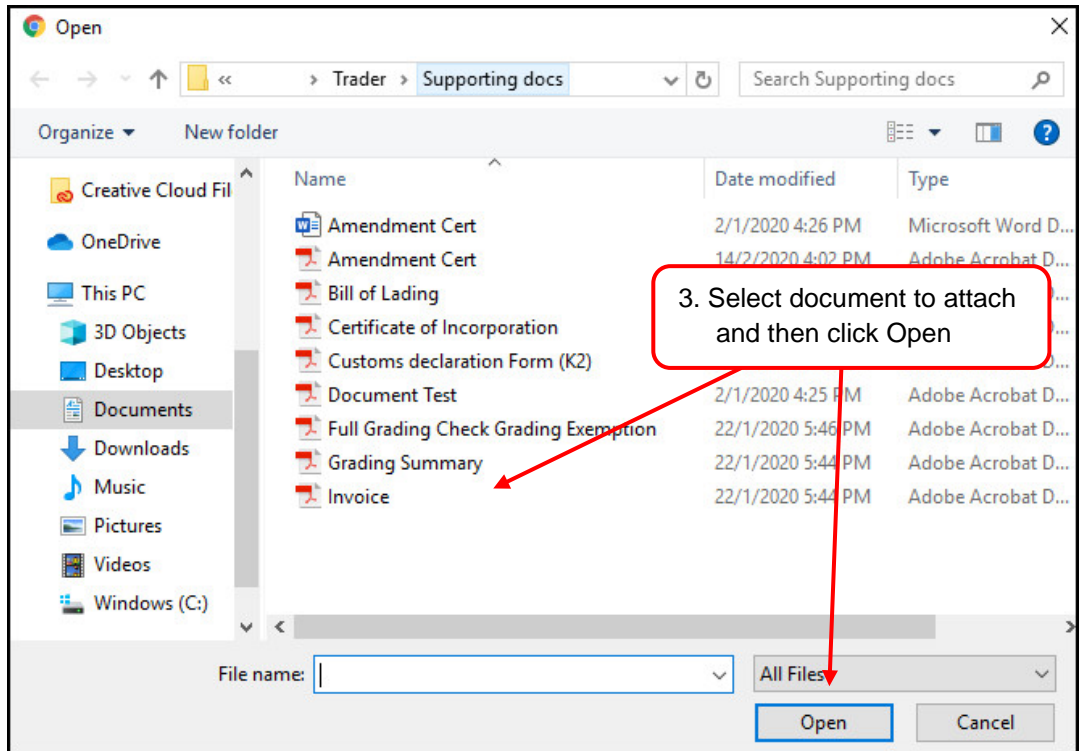


Figure 21

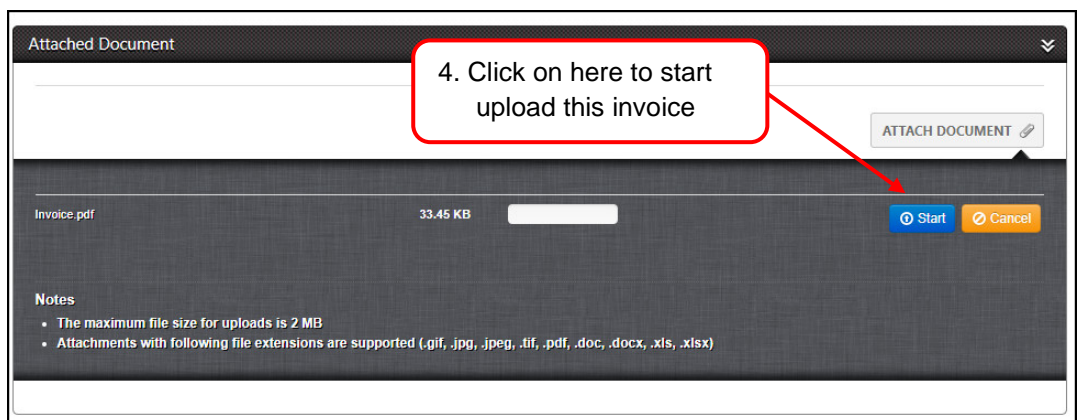


Figure 22



Figure 23

### 4.2.3. Declaration and other Details

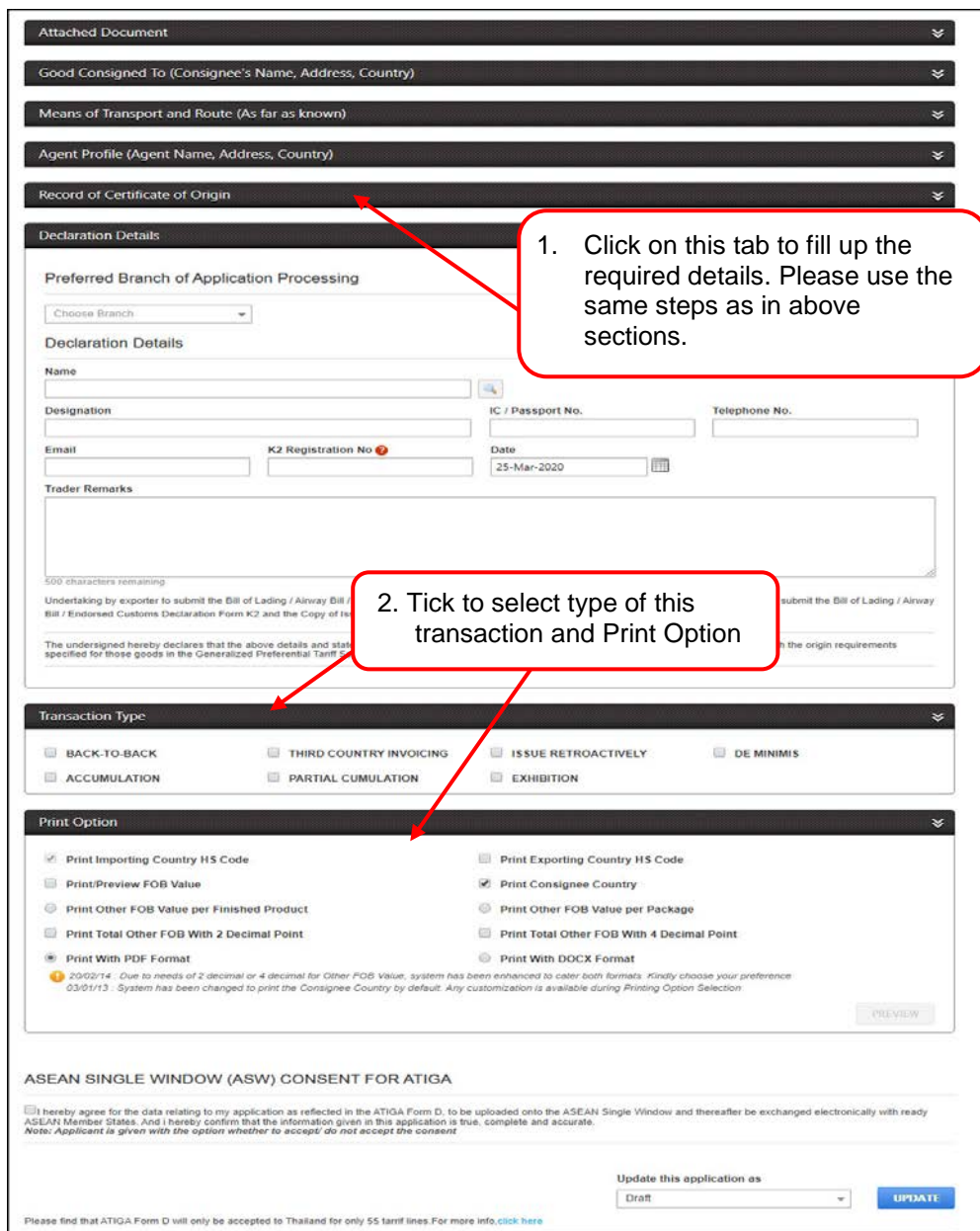


Figure 24

## 4.2.4. Submit

**Print Option**

- Print Importing Country HS Code
- Print Exporting Country HS Code
- Print/Preview FOB Value
- Print Consignee Country
- Print Other FOB Value per Finished Product
- Print Other FOB Value per Package
- Print Total Other FOB With 2 Decimal Point
- Print Total Other FOB With 4 Decimal Point
- Print With PDF Format
- Print With DOCX Format

20/02/14 : Due to needs of 2 decimal or 4 decimal for Other FOB Value, system has been enhanced to cater both formats. Kindly choose your preference  
03/01/13 : System has been changed to print the Consignee Country by default. Any customization is available during Printing Option Selection

**ASEAN SINGLE WINDOW (ASW) CONSENT FOR ATIGA**

I hereby agree for the data relating to my application as reflected in the ATIGA Form D, to be uploaded onto the ASEAN ASEAN Member States. And i hereby confirm that the data is true and correct to the best of my knowledge and belief.

Note: Applicant is given with the option

1. Select Application Submitted as update

Update this application as

- Application Ready
- Draft
- Application Ready
- Application Submitted

2. Then click here to update

**UPDATE**

Figure 25

**EPCO**

Double check your Company Details before submitting

**Address :**  
XX  
XX  
59200 KUALA LUMPUR W. PERSEKUTUAN Malaysia

STEP A: Click YES if the above is the desired address to be printed on your CO  
**OR**  
STEP B: Click NO to select other Branch Address, if any.

If the problem persist, kindly contact our Careline **1 300 133 133** for further actions

**YES** **NO**

3. Check details, and if confirmed, click yes to submit

Figure 26



## Section 5. Report

This section shows the steps to create report for list of finished products. This report will be downloaded in MS Excel file.

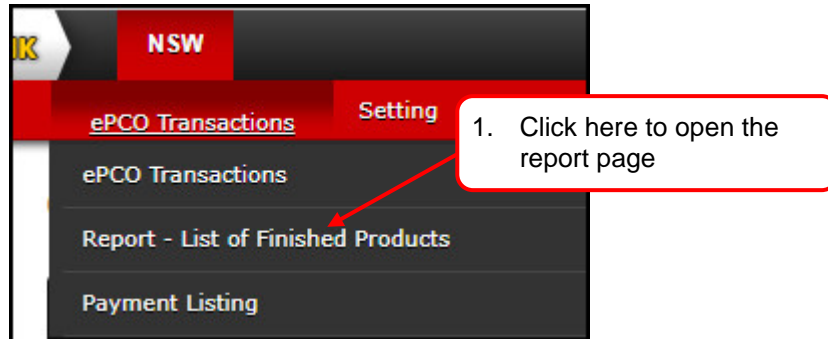
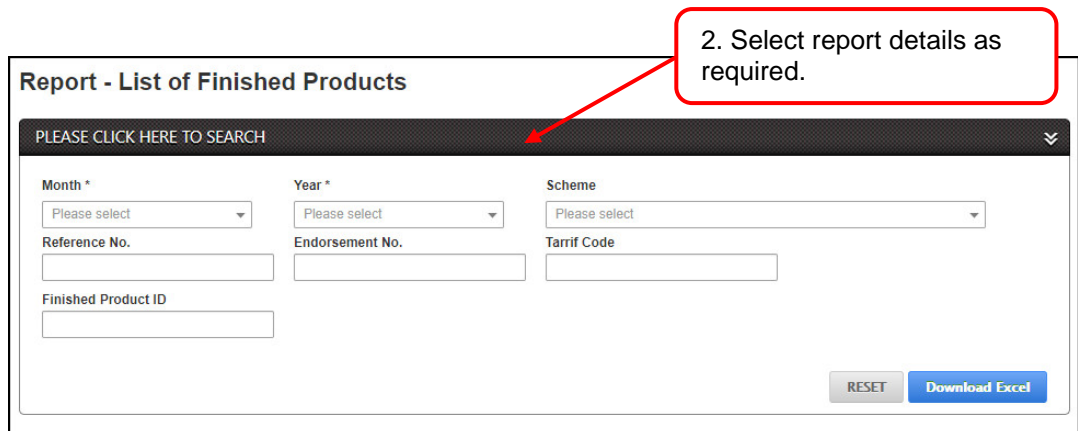
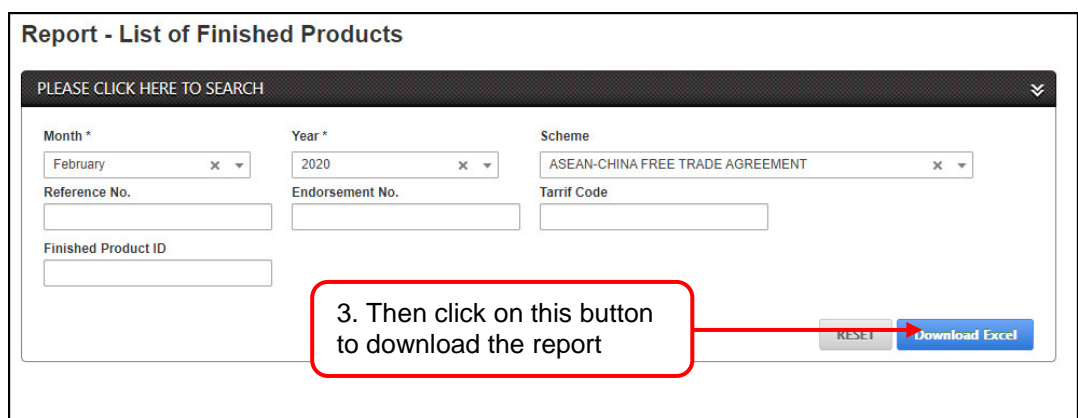


Figure 27



The screenshot shows the search form for the "Report - List of Finished Products". The form includes a search bar with the text "PLEASE CLICK HERE TO SEARCH". Below the search bar are several input fields: Month \* (Please select), Year \* (Please select), Scheme (Please select), Reference No., Endorsement No., Tarrif Code, and Finished Product ID. There are also "RESET" and "Download Excel" buttons at the bottom right. A red callout box with the text "2. Select report details as required." points to the search bar.

Figure 28



The screenshot shows the search form for the "Report - List of Finished Products" with search criteria filled in. The search bar contains "PLEASE CLICK HERE TO SEARCH". The input fields are: Month \* (February), Year \* (2020), Scheme (ASEAN-CHINA FREE TRADE AGREEMENT), Reference No., Endorsement No., Tarrif Code, and Finished Product ID. There are also "RESET" and "Download Excel" buttons at the bottom right. A red callout box with the text "3. Then click on this button to download the report" points to the "Download Excel" button.

Figure 29

## Section 6. Payment

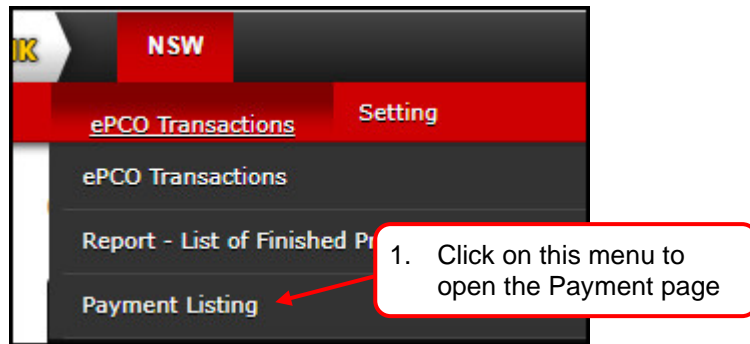


Figure 30

### 6.1. Payment Details

The screenshot displays the 'Payment List' interface. At the top, there is a search bar with the text 'PLEASE CLICK HERE TO SEARCH'. Below it is a table listing payment transactions. A red callout box points to the search bar with the text: '2. List of payment with its current status'. Another red callout box points to the 'View Details' column header with the text: '3. Click here to search for specific payment'. A third red callout box points to a 'View' button in the first column of the table with the text: '4. Click here to view details of this payment'. The table has columns for No., View Details, Application ID, Scheme, Application Type, Approved Date, and Payment Type. The bottom of the page shows a pagination control for 'Page 1 of 7' and a 'MAKE PAYMENT' button.

No.	View Details	Application ID	Scheme	Application Type	Approved Date	Payment Type		
1	<a href="#">View</a>	PPU/000110/20				Annual Fee		
2	<a href="#">View</a>	PPU/000111/20				Annual Fee		
3	<a href="#">View</a>	MITTI02202000064	PPU/000111/20	Processing Payment	ATIGA	Cost Analysis	10-Feb-2020 10:13:08	Transaction
4	<a href="#">View</a>	MITTI022020000378	PPU/000275/20	Awaiting Payment	MICECA	Certificate of Origin	24-Feb-2020 17:14:53	Transaction
5	<a href="#">View</a>	MITTI022020000232	PPU/000204/20	Awaiting Payment	GSP	Cost Analysis	24-Feb-2020 13:10:13	Transaction
6	<a href="#">View</a>	MITTI022020000233	PPU/000203/20	Awaiting Payment	MICECA	Additional Brand / Mode	24-Feb-2020 13:09:58	Transaction
7	<a href="#">View</a>	MITTI022020000234	PPU/000202/20	Awaiting Payment	MNZFTA	Certificate of Origin	24-Feb-2020 13:09:06	Transaction
8	<a href="#">View</a>	MITTI022020000232	PPU/000204/20	Awaiting Payment	MICECA	Additional Brand / Mode	13-Feb-2020 16:11:02	Transaction
9	<a href="#">View</a>	MITTI022020000233	PPU/000203/20	Awaiting Payment	MPCEPA	Additional Brand / Mode	13-Feb-2020 16:10:50	Transaction
10	<a href="#">View</a>	MITTI022020000234	PPU/000202/20	Awaiting Payment	MICECA	Certificate of Origin	13-Feb-2020 16:09:31	Transaction

Figure 31



Invoice No [PPU/000275/20]

BACK

**5. Payment Details**

**INVOICE DETAILS**

Invoice No.	Invoice Date	Payment Type	Status
PPU/000275/20	24-Feb-2020	Transaction Fee	Awaiting Payment
Unit Price (MYR)	Total SST (MYR)	Price Include SST (MYR)	Rounding (MYR)
5.00	0.30	5.30	0.00
			Total (MYR)
			5.30

**6. Click on this button to view paid invoices**

DOWNLOAD PAID INVOICE

**PAYOR - ACCOUNT DETAILS**

Payor Name	Payment Model	Bank	Bank Branch	Payment Submission Date

**PAYMENT DETAILS**

Payment Ref No	Payment Date	MyPayment Response

No.	Application ID	Invoice No	Invoice Date	Payment Type	Payment Status	Amount (RM)

Figure 32

## 6.2. Make Payment

This section shows the steps to make payment for invoice with pay per use account. Annual fee must be paid before any transaction can be made.

**Payment List**

PLEASE CLICK HERE TO SEARCH

**LISTING**

No.	View Details	Application ID	Invoice No	Payment Status	Payment ID	Scheme	Application Type	Approved Date	Payment Ty
1	<a href="#">View</a>		PPU/000149/20	Awaiting Payment					Annual Fee
2	<a href="#">View</a>		PPU/000110/20	Awaiting Payment					Annual Fee
3	<a href="#">View</a>	MITTI022020000064	PPU/000111/20	Processing Payment		ATIGA	Cost Analysis	10-Feb-2020 10:13:08	Transaction
4	<a href="#">View</a>	MITTI0220200000378	PPU/000275/20	Awaiting Payment		MICECA	Certificate of Origin	24-Feb-2020 17:14:53	Transaction
5	<a href="#">View</a>	MITTI0220200000361	PPU/000268/20	Awaiting Payment		GSP	Cost Analysis	24-Feb-2020 13:10:13	Transaction
6	<a href="#">View</a>	MITTI0220200000363	PPU/000267/20	Awaiting Payment		MICECA	Additional Brand / Mode	24-Feb-2020 13:09:58	Transaction
7	<a href="#">View</a>	MITTI0220200000362	PPU/000266/20	Awaiting Payment		MICECA	Certificate of Origin	24-Feb-2020 13:09:06	Transaction
8	<a href="#">View</a>	MITTI0220200000232	PPU/000204/20	Awaiting Payment		MICECA	Additional Brand / Mode	13-Feb-2020 16:11:02	Transaction
9	<a href="#">View</a>	MITTI0220200000233	PPU/000203/20	Awaiting Payment		MPCEPA	Additional Brand / Mode	13-Feb-2020 16:10:50	Transaction
10	<a href="#">View</a>	MITTI0220200000234	PPU/000202/20	Awaiting Payment		MICECA	Certificate of Origin	13-Feb-2020 16:09:31	Transaction

**1. Drag this to the right**

10 Page 1 of 7 Displaying 1 to 10 of 63 items

MAKE PAYMENT

Figure 33

**Payment List**

PLEASE CLICK HERE TO SEARCH

LISTING

2. Tick on select invoice/s to make payment

Invoice No	Invoice Date	Payment Status	Payment Ref No	Scheme	Application Type	Approved Date	Payment Type	Amount	Payment
PPU/000111/20	10-Feb-2020	Processing Payment		ATIGA	Cost Analysis	10-Feb-2020 10:13:08	Transaction Fee	5.30	
		Awaiting Payment		MNZFTA	Additional Brand / Mode	18-Mar-2020 14:39:52	Transaction Fee		<input type="checkbox"/>
		Awaiting Payment		GSP	Cost Analysis	18-Mar-2020 14:32:16	Transaction Fee		<input type="checkbox"/>
		Awaiting Payment		MICECA	Cost Analysis	18-Mar-2020 14:32:01	Transaction Fee		<input type="checkbox"/>
		Awaiting Payment		MICECA	Certificate of Origin	18-Mar-2020 14:30:50	Transaction Fee		<input type="checkbox"/>
PPU/000275/20	24-Feb-2020	Awaiting Payment		MICECA	Certificate of Origin	24-Feb-2020 17:14:53	Transaction Fee	5.30	<input checked="" type="checkbox"/>
PPU/000268/20	24-Feb-2020	Awaiting Payment		GSP	Cost Analysis	24-Feb-2020 13:10:13	Transaction Fee	5.30	<input checked="" type="checkbox"/>
PPU/000267/20	24-Feb-2020	Awaiting Payment		MICECA	Additional Brand / Mode	24-Feb-2020 13:09:58	Transaction Fee	5.30	<input type="checkbox"/>
PPU/000266/20	24-Feb-2020	Awaiting Payment					Transaction Fee	5.30	<input type="checkbox"/>

3. Then click here to make payment

10 Page 1 of 7 Displaying 1 to 10 of 66 items

**MAKE PAYMENT**

Figure 34

**Make Payment**

Do you want to proceed to make payment for this item(s)?

1. MITTI022020000378  
2. MITTI022020000361

4. Click Yes to proceed

YES NO

Figure 35

**Invoice No [PPU/000385/20]**

BACK

**PAYMENT SUMMARY**

5. Payment details and amount listed in this table

Payment Model  
Please select

No	Invoice No	Invoice Date	Payment Type	Application ID	Amount (RM)
1			Transaction Fee	MITTI022020000378	5.30
2			Transaction Fee	MITTI022020000361	5.30
3			Online Transaction Fee		1.00
<b>TOTAL</b>					<b>11.60</b>

6. Select Payment Model

7. Click here to submit

**SUBMIT** CANCEL

Figure 36

**Payment Details**

Transaction Amount:  
**MYR11.60**

Merchant Name:  
DNT EPCO TRANSA  
CTION FEE B2C

myPayment No. /  
Payee's Order No. :  
COTR1-PPU/000386/  
20-20032417170700  
03

Product Description:  
Transaction Fee - eP  
CO

**Payment Channel** FPX

Please select a bank for your direct debit payment  
**Please do not Refresh this page**

--Please select bank--

Enter e-mail address to receive transaction status(Optional)

By clicking on the "Proceed" button, you agree to FPX's [Terms and Conditions](#)

**Proceed** **Cancel Payment**

8. Select bank for payment

9. Click here to proceed for payment and page will be directed to the preferred bank's site. Once payment is successful, an email will be sent to the registered email address.

Figure 37

**Payment List**

PLEASE CLICK HERE TO SEARCH

LISTING

No.	View Details	Application ID	Invoice No	Invoice Date	Payment Status	Payment Ref No	Scheme	Application Type	Approved Date
1	<a href="#">View</a>	MITTI032020000043	PPU/000371/20	18-Mar-2020	Payment Completed	ECOPPP202003000008	GSP	Cost Analysis	18-Mar-2020 15:00:
2	<a href="#">View</a>		PPU/000251/20	20-Feb-2020	Payment Completed	PPU/000251/20			
3	<a href="#">View</a>	MITTI022020000315	PPU/000243/20	20-Feb-2020	Payment Completed	ECOPPP20200200221	MNZFTA	Additional Brand / Mode	20-Feb-2020 09:10:
4	<a href="#">View</a>	MITTI022020000314	PPU/000242/20	20-Feb-2020	Payment Completed	ECOPPP20200200221	GSP	Cost Analysis	20-Feb-2020 09:10:
5	<a href="#">View</a>	MITTI022020000313	PPU/000241/20	20-Feb-2020	Payment Completed	ECOPPP20200200221	MICECA	Certificate of Origin	20-Feb-2020 09:08:
6	<a href="#">View</a>		PPU/000232/20	19-Feb-2020	Payment Completed	ECOPPP20200200221			
7	<a href="#">View</a>	MITTI022020000230	PPU/000200/20	13-Feb-2020	Payment Completed	ECOPPP20200200184	MICECA	Cost Analysis	13-Feb-2020 15:53:
8	<a href="#">View</a>	MITTI022020000231	PPU/000199/20	13-Feb-2020	Payment Completed	ECOPPP20200200184	MPCEPA	Cost Analysis	13-Feb-2020 15:53:
9	<a href="#">View</a>	MITTI022020000218	PPU/000191/20	13-Feb-2020	Payment Completed	ECOPPP20200200174	MAFTA	Additional Brand / Mode	13-Feb-2020 09:38:
10	<a href="#">View</a>	MITTI022020000194	PPU/000175/20	12-Feb-2020	Payment Completed	ECOPPP20200200163	GSP	Cost Analysis	12-Feb-2020 09:57:

10 | Page 1 of 4 | Displaying 1 to 10 of 34 items

10. Once payment completed, payment status will change to 'Payment Completed/

Figure 38

## Section 7. Setting

### 7.1. User Provisioning

If there's any need to update user provisioning, click on the menu as in image below, and the system will be directed to the user provisioning system.

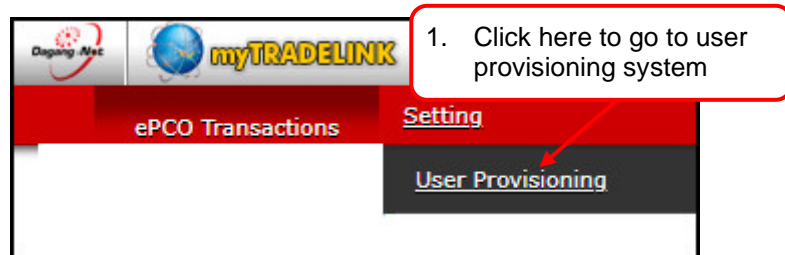


Figure 39

**-End of Manual-**

This user manual shall be updated as and when required.